

Public health reform

A Scotland where everybody thrives



Scottish Government  
Riaghaltas na h-Alba  
gov.scot

# Agenda

**Meeting:** Public Health Reform Programme Board  
**Date:** Monday 25<sup>th</sup> February 2019, 13.00 – 17.00  
**Location:** COSLA, Haymarket

## Attendees:

### Members

Marion Bain, Co-director, Public Health Reform Executive Delivery Group  
Gareth Brown, Policy and Programme Director Public Health Reform  
Patricia Cassidy, Integrated Joint Board (IJB) Chief Officer Representative  
Phil Couser, Business Change Manager, Director of Public Health and Intelligence, NHS Paul Dowie, Improvement Services Representative  
Gerry McLaughlin, Business Change Manager, Chief Executive, NHS Health Scotland  
Eibhlin McHugh, Co-director, Public Health Reform Executive Delivery Group  
Susan Paxton, Scottish Community Development Centre (SCDC)  
Ruth Robertson, National Education for Scotland (in place of Karen Wilson)

### Subject Matter Experts in attendance

Mahmood Adil, Clinical Professionals' Representative, NSS and Health Scotland  
Linda DeCaestecker, Directors of Public Health Representative  
Lyndsay Lauder, HR Assurance, General Health & Social Care  
Martin McNab, Society of Chief Officers of Environmental Health Representative  
Louise Wilson, Faculty of Public Health Representative

### Support

Tim Andrew, Target Operating Model Project Lead  
Alyson Griffin, Transformational Change Manager, Public Health Reform Team  
Jacqui Jones, HR Project Lead, NHS NSS  
Carolyn Low, Finance Project Lead  
Mark McAllister, Communications Lead, Public Health Reform Team  
Mary Morgan, NSS Representative  
Andy Robertson, Corporate IT Project Lead  
Paula Robertson, Programme Support Officer, Public Health Reform Team  
Robert Skey, Head of Public Health Reform, Scottish Government  
Amanda Trolland, Programme Manager, Public Health Reform Team  
Rebecca Whyte, Transformational Change Manager, Public Health Reform Team

### Apologies

Liz Manson, Community Planning Representative  
Geoff Ogle, Public Body Chief Executive, Food Standards Scotland  
Maggie Sandison, SOLACE Representative  
Andrew Scott, Senior Responsible Owner, Public Health Reform  
Karen Wilson, National Education for Scotland

### TBC

Michael Craig, Trade Unions' Representative  
Cath Denholm, Corporate Services Project Lead  
Alan Morrison, Society of Chief Officers of Environmental Health Representative  
Andy Robertson, Corporate IT Project Lead  
John Wood, Senior Responsible Owner, Public Health Reform

1	<b>Welcome and Apologies</b>	GB
2	<b>Minutes of the Last Meeting</b> ( <i>Paper 1</i> )	GB
3	<b>Programme Performance Monitoring / Management</b>	
	<ul style="list-style-type: none"> <li>Executive Delivery Group – Verbal Update</li> <li>Summary of progress since last meeting – (<i>Paper 2</i>) – For information</li> </ul>	MB AT
4	<b>Design of Public Health Scotland</b>	
	<p><i>Target Operating Model</i></p> <ul style="list-style-type: none"> <li>Presentation</li> <li>Target Operating Model V1.0 - (<i>Paper 3</i>) – For information</li> </ul> <p><i>Communications, Marketing &amp; Engagement</i></p> <ul style="list-style-type: none"> <li>Revised PID – (<i>Paper 4</i>) – For approval</li> <li>Deliverable 1 – Approach, findings and recommendations (<i>Paper 5</i>) – For discussion</li> <li>Deliverable 2 – Approach to engagement (<i>Paper 6</i>) – For discussion</li> </ul> <p><i>Leadership for Public Health Workforce Development</i></p> <ul style="list-style-type: none"> <li>Deliverable 4 (Customer requirements) – (<i>Paper 7</i>) – For discussion</li> </ul>	MB/TA  MB  MB
5	<b>PHS Corporate Arrangements</b>	
	<p><b>Corporate Arrangements</b></p> <p><i>Corporate Services</i></p> <ul style="list-style-type: none"> <li>Presentation</li> <li>Corporate Services Model (<i>Paper 8</i>) – For information</li> <li>Corporate Services Project Plan (<i>Paper 9</i>) – For information</li> </ul> <p><i>HR</i></p> <ul style="list-style-type: none"> <li>Verbal update</li> </ul> <p><i>Finance</i></p> <ul style="list-style-type: none"> <li>Verbal update</li> </ul>	CD  JJ
6	<b>Public Health Scotland – Roadmap</b>	AT
	<ul style="list-style-type: none"> <li>Roadmap – (<i>Paper 10</i>) - For information</li> </ul>	
7	<b>Benefits Management Approach</b>	AT
	<ul style="list-style-type: none"> <li>Benefits Management Approach (<i>Paper 11</i>) – For approval</li> </ul>	
8	<b>Risks and Issues</b>	AT
	<ul style="list-style-type: none"> <li>Risk Report (<i>Paper 12</i>) – For discussion</li> </ul>	
9	<b>Any Other Business</b>	ALL
10	<b>Date of next meeting – Tuesday 26<sup>th</sup> March 2019</b>	