

Public health reform

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Agenda

Meeting: Public Health Reform Programme Board
Date: Tuesday 22nd January 2019, 10:00 a.m. – 16:00 p.m.
Location: Apex Haymarket Hotel, 90 Haymarket Terrace, EH12 5LQ

Attendees:

Members

Marion Bain, Co-director, Public Health Reform Executive Delivery Group
Gareth Brown, Policy and Programme Director Public Health Reform
Michael Craig, Trade Unions' Representative
Phil Couser, Business Change Manager, Director of Public Health and Intelligence, NHS National Services Scotland
Paul Dowie, Improvement Services Representative
Gerry McLaughlin, Business Change Manager, Chief Executive, NHS Health Scotland
Eibhlin McHugh, Co-director, Public Health Reform Executive Delivery Group
Susan Paxton, Scottish Community Development Centre (SCDC)
John Wood, Senior Responsible Owner, Public Health Reform

Subject Matter Experts in attendance

Mahmood Adil, Clinical Professionals' Representative, NSS and Health Scotland
Mary Morgan, NSS Representative
Lynn McNiven, Consultant, Public Health Representative (on behalf of Linda DeCaestecker)
Geoff Ogle, Public Body Chief Executive, Food Standards Scotland
Andy Robertson, Corporate IT Project Lead
Ruth Robertson, National Education for Scotland Representative (in place of Karen Wilson)
Louise Wilson, Faculty of Public Health Representative

Support

Tim Andrew, Target Operating Model Project Lead
Cath Denholm, Corporate Services Project Lead
Carolyn Low, Finance Project Lead
Mark McAllister, Communications Lead, Public Health Reform Team
Paula Robertson, Programme Support Officer, Public Health Reform Team
Robert Skey, Head of Public Health Reform, Scottish Government
Amanda Trolland, Programme Manager, Public Health Reform Team

Apologies

Patricia Cassidy, Integrated Joint Board (IJB) Chief Officer Representative
Linda DeCaestecker, Directors of Public Health Representative
Liz Manson, Community Planning Representative
Maggie Sandison, SOLACE Representative
Andrew Scott, Senior Responsible Owner, Public Health Reform
Karen Wilson, National Education for Scotland

TBC

Alan Morrison, Society of Chief Officers of Environmental Health Representative
Kenny Small, HR Project Lead

1	Welcome and Apologies	GB
2	Minutes of the Last Meeting (<i>Paper 1</i>)	GB
3	Programme Performance Monitoring / Management	
	<ul style="list-style-type: none"> • Executive Delivery Group – Verbal Update • Summary of progress since last meeting – (<i>Paper 2</i>) – For information 	MB AT
4	Design of Public Health Scotland	
	<ul style="list-style-type: none"> • Target Operating Model – Presentation and discussion on emerging draft (<i>Paper 3</i>) • Research, Innovation and applied Evidence <ul style="list-style-type: none"> ○ Deliverable 3 – Interim report (<i>Paper 4</i>) – For discussion 	MB/TA MB
	Lunch	
5	PHS Corporate Arrangements	
	Corporate Arrangements <i>Accommodation</i> <ul style="list-style-type: none"> • Deliverables 2 & 3 (<i>Paper 5</i>) – For discussion <i>Branding and Identity</i> <ul style="list-style-type: none"> • Deliverable 1 (<i>Paper 6</i>) – For discussion • Deliverable 2 (<i>Paper 7</i>) – For discussion <i>HR</i> <ul style="list-style-type: none"> • Timeline (<i>Paper 8</i>) – For information <i>Corporate IT</i> <ul style="list-style-type: none"> • Presentation covering Objective 3 (Deliverables 11 – 13) • Deliverable 11-13 (<i>Paper 9</i>) – For discussion <i>Corporate Services</i> <ul style="list-style-type: none"> • Deliverable 1 (<i>Paper 10</i>) – For discussion <i>OD: Developing values</i> <ul style="list-style-type: none"> • Deliverable 3 (<i>Paper 11</i>) – For discussion 	JW KS AR CD
6	Risks and Issues <ul style="list-style-type: none"> • Risk Report (<i>Paper 12</i>) – For discussion 	AT
7	Any Other Business	ALL
8	Date of next meeting – Monday 25th February 2019	