

# Agenda

**Meeting:** Public Health Reform Programme Board  
**Date:** Monday 22nd October 2018, 2pm – 5pm  
**Location:** COSLA, Verity House, 19 Haymarket Yards, Edinburgh, EH12 5BH

## Proposed Attendees:

### Members

Marion Bain, Co-director, Public Health Reform Executive Delivery Group  
Gareth Brown, Policy and Programme Director Public Health Reform  
Michael Craig, Trade Unions' Representative  
Phil Couser, Business Change Manager, Director of Public Health and Intelligence, NHS National Services Scotland  
Linda DeCaestecker, Directors of Public Health Representative  
Gerry McLaughlin, Business Change Manager, Chief Executive, NHS Health Scotland  
Eibhlin McHugh, Co-director, Public Health Reform Executive Delivery Group  
Geoff Ogle, Public Body Chief Executive, Food Standards Scotland  
Susan Paxton, Scottish Community Development Centre (SCDC)  
Karen Wilson, NHS Education for Scotland  
Louise Wilson, Faculty of Public Health Representative - Teleconference  
John Wood, Senior Responsible Owner, Public Health Reform

### Subject Matter Experts in attendance

Mahmood Adil, Clinical Professionals' Representative, NSS and Health Scotland  
Andy Robertson, Corporate IT Project Lead, Public Health Reform  
Kenny Small, HR Project Lead, Public Health Reform

### Support

Lauren Fairley, Programme Support Officer, Public Health Reform Team  
Chris McGrogan, Programme Support Officer, Public Health Reform Team  
Robert Skey, Head of Public Health Reform, Scottish Government  
Amanda Trolland, Programme Manager, Public Health Reform Team

### Apologies

Andrew Scott, Senior Responsible Owner, Public Health Reform

### TBC

Patricia Cassidy, Integrated Joint Board (IJB) Chief Officer Representative  
Paul Dowie, Improvement Services Representative  
Julia Egan, Public Health Nursing Representative  
Liz Manson, Community Planning Representative  
Mark McAllister, Communications Lead, Public Health Reform Team  
Alan Morrison, Society of Chief Officers of Environmental Health Representative  
Maggie Sandison, SOLACE Representative

1	<b>Welcome and Apologies</b>	GB
2	<b>Minutes of the Last Meeting</b> ( <i>Paper 1</i> )	GB
3	<b>Programme Performance Monitoring / Management</b>	
	<ul style="list-style-type: none"> <li>Executive Delivery Group – General Update</li> <li>Summary Report including milestone chart (<i>Paper 2</i>)</li> </ul>	MB AT
4	<b>Specific Commission/ Project Updates</b>	
	Corporate Arrangements <ul style="list-style-type: none"> <li>WNBOD PID – for input (<i>Paper 3</i>)</li> <li>Accommodation PID – for approval (<i>Paper 4</i>)</li> </ul>	MB RS
5	<b>Communications and Engagement</b>	MM
	<ul style="list-style-type: none"> <li>Communications and Engagement update – for information (<i>Paper 5</i>)</li> </ul>	
6	<b>Risks and issues</b>	AT
	<ul style="list-style-type: none"> <li>Risk and issue update – for input (<i>Paper 6</i>)</li> </ul>	
7	<b>Any Other Business</b>	ALL
8	<b>Date of next meeting – Tuesday 27<sup>th</sup> November, 2pm – 5pm</b>	