

# Agenda

**Meeting: Public Health Reform Programme Board**

**Date:** Monday 23<sup>rd</sup> July 2018 from 2pm

**Location:** Conference Room 2, Victoria Quay, Commercial Street, Edinburgh, EH6 6QQ

## Proposed Attendees:

### Members

Gareth Brown, Policy and Programme Director Public Health Reform

Phil Couser, Business Change Manager, Director of Public Health and Intelligence, NHS National Services Scotland

Michael Craig, Trade Unions' Representative

Beth Hall, Policy Manager for Health and Social Care, COSLA (representing John Wood)

Eibhlin McHugh, Co-director, Public Health Reform Executive Delivery Group

Gerry McLaughlin, Business Change Manager, Chief Executive, NHS Health Scotland

### Subject Matter Experts in attendance

Mahmood Adil, Clinical Professionals' Representative, NSS and Health Scotland

Julia Egan, Public Health Nursing Representative

Martin McNab, Society of Chief Officers of Environmental Health Representative (representing Alan Morrison)

Ruth Robertson, NHS National Education for Scotland Representative (representing Karen Wilson)

Maggie Sandison, SOLACE Representative

Joy Tomlinson, Directors of Public Health Representative (representing Linda DeCaestecker)

Louise Wilson, Faculty of Public Health Representative

### Support

Robert Girvan, Scottish Government (attending as an observer)

Chris McGrogan, Programme Support Officer, Public Health Reform Team

Amanda Trolland, Programme Manager, Public Health Reform Team

### Apologies:

Marion Bain, Co-director, Public Health Reform Executive Delivery Group

Patricia Cassidy, Integrated Joint Board (IJB) Chief Officer Representative

Linda DeCaestecker, Directors of Public Health Representative

Paul Dowie, Improvement Services Representative

Mark McAllister, Communications Lead, Public Health Reform Team

Alan Morrison, Society of Chief Officers of Environmental Health Representative

Geoff Ogle, Public Body Chief Executive, Food Standards Scotland

Susan Paxton, Scottish Community Development Centre (SCDC)

Andrew Scott, Senior Responsible Owner, Public Health Reform

Robert Skey, Head of Public Health Reform, Scottish Government

Karen Wilson, NHS National Education for Scotland

John Wood, Senior Responsible Owner, Public Health Reform

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|----------|---|--|----------------------|
| <b>1</b> | <b>Welcome and Apologies</b>  | GB   | <b>14.00 – 14.05</b> |
| <b>2</b> | <b>Minutes of the Last Meeting</b> ( <i>Paper 1</i> )   | GB   | <b>14.05 – 14.10</b> |
| <b>3</b> | <b>Programme Performance Monitoring / Management</b>  |  | <b>14.10 – 14.25</b> |
|          | <ul style="list-style-type: none"> <li>Executive Delivery Group – General Update</li> <li>Dashboard Summary(<i>Paper 2</i>)</li> </ul>  | EM<br>AT   |                      |
| <b>4</b> | <b>Specific Commission/ Project Updates</b>   |  | <b>14.25 – 15.20</b> |
|          | <ul style="list-style-type: none"> <li>Legislation update</li> <li>Milestone Chart (<i>Paper 3</i>)</li> </ul> <p>Designing Public Health Scotland</p> <ul style="list-style-type: none"> <li>Underpinning Data and Intelligence deliverable 3 – draft approach to customer engagement (<i>Paper 4</i>) – <i>for input</i></li> <li>Leadership for public health workforce development - Deliverable 1 (<i>Paper 5</i>) – <i>Not sent</i></li> <li>Public Health Research, Innovation and applied evidence - Deliverable 2 (<i>Paper 6</i>) – <i>For input</i></li> <li>Improving Health Description of Deliverable 4 (<i>Paper 7</i>)- <i>For input</i></li> <li>Protecting Health/ Underpinning Data &amp; Intelligence/ Improving Services Description of Deliverable 4 (<i>Paper 8</i>)- <i>For input</i></li> <li>Protecting Health/ Underpinning Data &amp; Intelligence/ Improving Services Description of Deliverable 5 (<i>Paper 9</i>)- <i>For input</i></li> </ul> <p>Corporate Arrangements for Public Health Scotland</p> <ul style="list-style-type: none"> <li>Legislation PID (<i>Paper 10</i>)- <i>For approval</i></li> </ul> | GB<br>AT<br><br>EM<br><br>EM<br>EM<br>AT<br>AT<br>AT<br>AT |                      |
| <b>5</b> | <b>Communications and Engagement</b>  |  | <b>15.20 – 15.30</b> |
|          | <ul style="list-style-type: none"> <li>Update on KHUB</li> <li>Publication Scheme (<i>Paper 11</i>)</li> <li>Communications and engagement Update</li> </ul>  | MM<br>MM<br>MM   |                      |
| <b>6</b> | <b>Risks and issues</b>   |  |                      |
|          | <ul style="list-style-type: none"> <li>Risk Report (<i>Paper 12</i>)</li> </ul>   | AT   | <b>15.30 – 15.40</b> |
| <b>7</b> | <b>Any Other Business</b>   | ALL  | <b>15.40 – 15.50</b> |
| <b>8</b> | <b>Date of Next Meeting: Wednesday 29<sup>th</sup> August, 2pm, Venue TBC</b>   |  |                      |