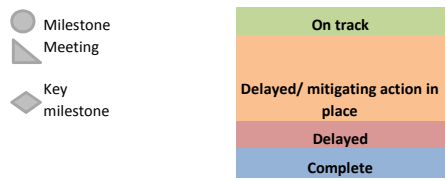
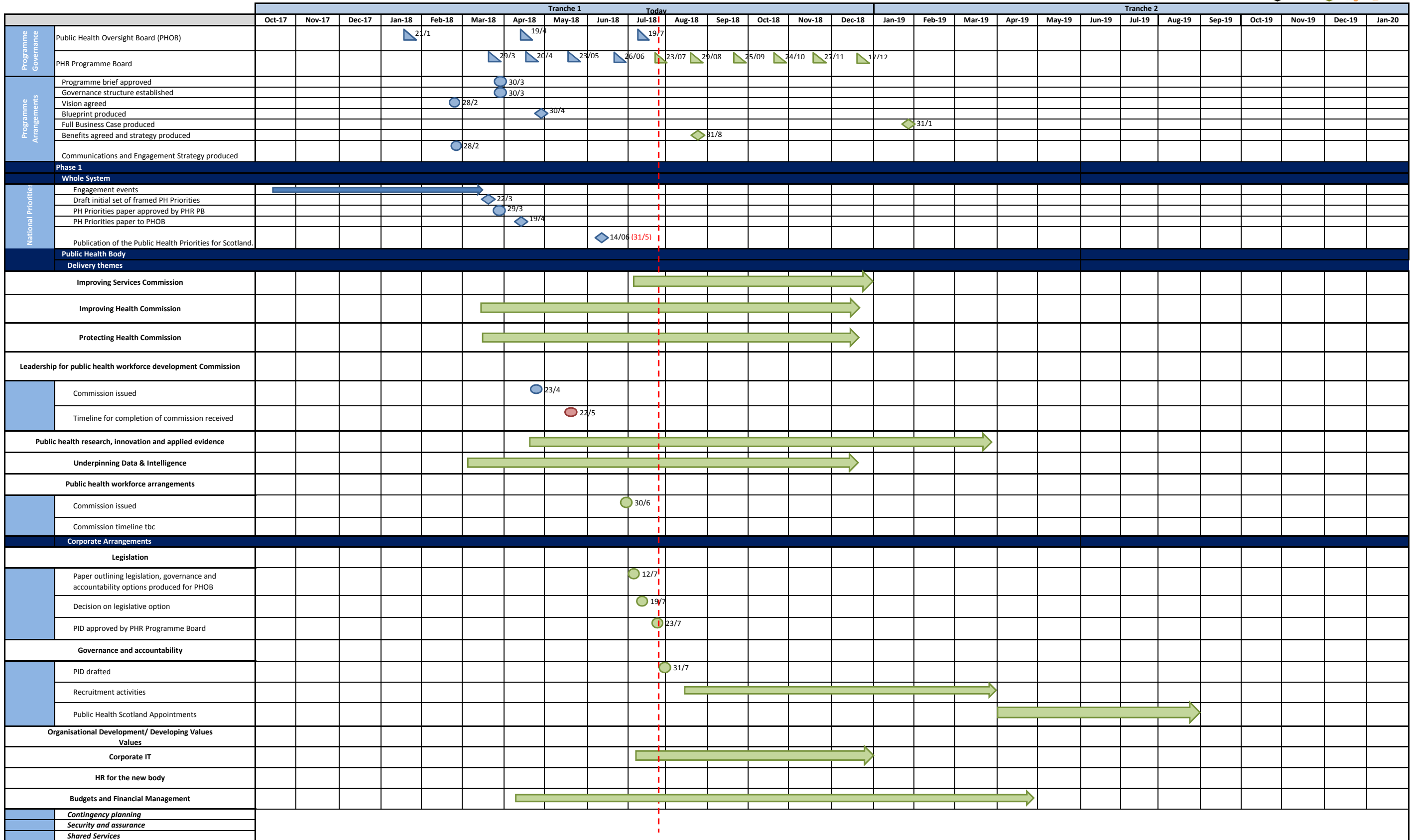




Public Health Reform Programme Plan

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Programme Plan





Designing the body

Today

		Tranche 1												Tranche 2																
		Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	
Public Health Body Delivery themes	Commission issued																													
	1. Documentation setting out membership of the project team, its governance structure and a timeline for draft and final deliverables.																													
	2. Documentation outlining current HCPH functions and how they support service delivery.																													
	3. Documentation outlining an approach to customer engagement, including stakeholder mapping																													
	4. Outline of customer requirements.																													
	5. Current and proposed future state for the HCPH function																													
	6. Product list, timeline and risk register for the transition of current and any proposed new HCPH functions from its existing organisation to the new public health body.																													
7. Due diligence intelligence (Annex C)																														
Improving Services Commission	Commission issued																													
	1. Documentation setting out membership of the project team, its governance structure and a timeline for draft and final deliverables.																													
	2. Documentation outlining an approach to customer engagement, including stakeholder mapping.																													
	3. Documentation outlining customer requirements																													
	4. Documentation setting out current and proposed future state for the health improvement function.																													
	5. Product list, timeline and risk register for the transition of current and any proposed new health improvement functions																													
6. Completion of due diligence																														
Improving Health	Commission issued																													
	1. Documentation setting out membership of the project team, its governance structure and a timeline for draft and final deliverables.																													
	2. Documentation outlining an approach to customer engagement, including stakeholder mapping.																													
	3. Documentation outlining customer requirements																													
	4. Documentation setting out current and proposed future state for the health improvement function.																													
	5. Product list, timeline and risk register for the transition of current and any proposed new health improvement functions																													
	6. Completion of due diligence																													
Protecting Health	Commission issued																													
	1. Membership of the Project Team - It's Governance Structure and a timeline for draft and final deliverables																													
	2. Documentation outlining current Health Protection Functions and how they support service delivery																													
	3. Approach to stakeholder engagement																													
	4. Outline of Customer Requirements																													
	5. Current and proposed future state for the health protection function																													
	6. Product list, timeline and risk register for the transition of current and any proposed new health improvement functions																													
7. Updated and Finalised Due-diligence intelligence																														
Leadership for public health workforce development	Commission issued																													
	Timeline for completion of commission received																													
	Commission completed																													
Public health research, innovation and applied evidence	Commission issued																													
	Deliverable 1 - Documentation setting out membership of the working group and definitions																													
	Deliverable 2 - Documentation outlining proposals for wider stakeholder involvement																													
	Deliverable 3 - Stakeholder engagement events																													
	Deliverable 4 - Documentation outlining options / proposal - interim report																													
	Deliverable 5 - Documentation highlighting options / proposal - final report																													
Commission completed																														
Underpinning Data & Intelligence	Commission issued																													
	1. Membership of the project team, its governance structure and a timeline for draft and final deliverables.																													
	2. Current data and intelligence functions in NSS, HS and IS and how they support service delivery.																													
	3. Approach to customer engagement, including stakeholder mapping.																													
	4. Outline of customer requirements.																													
	5. Current and proposed future state for the data and intelligence function.																													
	6. Product list, timeline and risk register for the transition of current and any proposed new data and intelligence functions.																													
7. Updated and finalised due diligence intelligence																														
Public health workforce arrangements	Commission issued																													
	Commission timeline tbc																													

Milestone
 Meeting
 Key milestone
 On track
 Delayed/ mitigating action in place
 Delayed
 Complete



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Corporate Arrangements

Today

		Tranche 1												Tranche 2																
		Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	
Legislation	Paper outlining legislation, governance and accountability options produced for PHOB										● 17/7																			
	Decision on legislative option										● 19/7																			
	PID approved by PHR Programme Board										● 23/7																			
Governance and accountability	PID drafted										● 31/7																			
	Appointment of Public Health Scotland Chair																													
	Appointment of Public Health Scotland Board																													
Organisational Development/ Developing Values	Commission issued										● 26/6																			
	Timeline for completion of commission received									● 22/05																				
	Commission completed																													
Corporate IT	PID approved by PHR Programme Board										● 26/6																			
	AsIs Analysis																													
	Requirements for Vesting day																													
	Implementation Plan																													
HR for the new body	PID approved by PHR Programme Board										● 26/6																			
	Timeline TBC																													
Budgets and financial management	PID approved by PHR Programme Board										● 26/6																			
	Finance Reporting																													
	Due Diligence																													
	Finance Modelling																													
	Finance reporting for Public Health Scotland																													
	Financial Business Case																													
Contingency planning																														
Security and assurance																														
Shared Services																														

Milestone
 Meeting
 Key milestone

On track
Delayed/ mitigating action in place
Delayed
Complete



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Communications

Programme Communications	Tranche 1												Tranche 2																
	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	
CIH Scotland Conference								21/5																					
Place Standard Event									07/6																				
West of Scotland Regional Planning Event									15/6																				
Local Government Event									18/6																				
Elected members development session									29/6																				
Updated FAQs										23/7					30/11			29/3											
Local Government Webinair																						15/6							

Milestone
 Meeting
 Key milestone

On track
Delayed/ mitigating action in place
Delayed
Complete