

Agenda

Meeting: Public Health Reform Programme Board

Date: Tuesday 27th June 2018 from 1pm

Location: New Register House, 3 West Register Street, Edinburgh EH1 3YT

Proposed Attendees:

Members

Gareth Brown, Policy and Programme Director Public Health Reform

Patricia Cassidy, Integrated Joint Board (IJB) Chief Officer Representative

Phil Couser, Business Change Manager, Director of Public Health and Intelligence, NHS National Services Scotland

Michael Craig, Trade Unions' Representative

Paul Dowie, Improvement Services Representative

Eibhlin McHugh, Co-director, Public Health Reform Executive Delivery Group

Gerry McLaughlin, Business Change Manager, Chief Executive, NHS Health Scotland

Geoff Ogle, Public Body Chief Executive, Food Standards Scotland

Susan Paxton, Scottish Community Development Centre (SCDC)

Andrew Scott, Senior Responsible Owner, Public Health Reform

John Wood, Senior Responsible Owner, Public Health Reform

Subject Matter Experts in attendance

Mahmood Adil, Clinical Professionals' Representative, NSS and Health Scotland

Alan Morrison, Society of Chief Officers of Environmental Health Representative

Ruth Robertson, National Education for Scotland Representative (in place of Karen Wilson)

Linda Tomlinson, Directors of Public Health Representative (in place of Linda DeCaestecker)

Louise Wilson, Faculty of Public Health Representative

Support

Catherine Flanigan, Public Health Speciality Registrar, Public Health Reform Team

Beth Hall, Policy Manager for Health and Social Care, COSLA

Mark McAllister, Communications Lead, Public Health Reform Team

Robert Skey, Head of Public Health Reform, Scottish Government

Amanda Trolland, Programme Manager, Public Health Reform Team

Caitlin Williamson, Project Support Officer, Public Health Reform Team

Apologies:

Marion Bain, Co-director, Public Health Reform Executive Delivery Group

Linda DeCaestecker, Directors of Public Health Representative

Andrew Kerr, SOLACE Representative

Liz Manson, Community Planning Representative

Karen Wilson, National Education for Scotland

1	Welcome and Apologies	GB	13.00 – 13.05
2	Minutes of the Last Meeting (<i>Paper 1</i>)	GB	13.05 – 13.10
3	Programme Performance Monitoring / Management		13.10 – 13.25
	<ul style="list-style-type: none"> • Executive Delivery Group – General Update • Dashboard Summary(<i>Paper 2</i>) • Milestone Chart (<i>Paper 3</i>) – <i>For information only and not for wider circulation</i> • 	EM AT AT	
4	Specific Commission/ Project Updates	AT	13.25 – 14.10
	<p>Designing Public Health Scotland</p> <ul style="list-style-type: none"> • Protecting Health – deliverable 2 (<i>Paper 4</i>) – <i>For input</i> • Underpinning data and intelligence – deliverable 2 (<i>Paper 5 & Paper 16</i>) – <i>For discussion only and not for wider circulation</i> • Research, Innovation and Applied Evidence – Deliverable 1 (<i>Paper 6</i>) – <i>For input</i> • Organisational Development/ Developing Values – Deliverable 1 (<i>Paper 7</i>) – <i>For input</i> • Specialist Public Health Workforce – Commission Brief (<i>Paper 8</i>) – <i>For approval</i> • Description of Deliverable 3 (Approach to Customer Engagement) – for input (<i>Paper 9</i>) <p>Corporate Arrangements for Public Health Scotland</p> <ul style="list-style-type: none"> • Corporate IT (<i>Paper 10</i>)- <i>For approval</i> • HR (<i>Paper 11</i>) - <i>For approval</i> • Finance (<i>Paper 12</i>) - <i>For approval</i> 		
5	Partnership working	MC	14.10 – 14.20
	<ul style="list-style-type: none"> • Ensuring a consistent approach to Staff Side involvement in the Commissioning Process (<i>Paper 13</i>) 		
6	Communications and Engagement	MM	14.20 – 14.30
	<ul style="list-style-type: none"> • Communications and engagement Update (<i>Paper 14</i>) 		
7	Risks and issues		
	<ul style="list-style-type: none"> • Risk Report (<i>Paper 15</i>) 	AT	14.30 – 14.40
9	Any Other Business	ALL	14.40 – 14.50
10	Date of Next Meeting: Monday 23rd July, 2pm, Conference Room 2, Victoria Quay, Commercial Street, Edinburgh, EH6 6QQ		