

Paper 15 – PHR Programme – Risk report (June 2018)

Public Health Reform Programme Board – 26th June 2018

3.1 Programme Risks

New

Risk ID: 8

Red 200 (Likelihood 4, Impact 50)

Risk: There is a risk that our ambition for reform could be compromised due to a lack of detail around delivery costs and related funding. If this occurs, the programme may not achieve the whole system changes required.

Action plan: 1. identify all programme delivery costs and review regularly 2. Identify all funding sources which will come together to form the core funding for the new body.

Update: 1. - 15/6 - Finance lead has started recording known programme costs and will report on a monthly basis to the programme board.

Existing

Risk ID: 1

Amber 75 (Likelihood 3, Impact 25)

Risk: There is a risk that the PHR will duplicate effort and/or cut across and/or not align with existing public health endeavours due to misalignment with current and planned public health strategies, programmes or activities. If it occurs will result in wasted resource time and costs. In addition key delivery dependencies of PHR may not be delivered - in part or in full.

Action plan: 1. Undertake a mapping exercise to identify which strategies, programmes and activities are to be aligned to. 2. Once identified ensure PHR is linked into the necessary groups.

Update: 1. – 15/6 – Digital Health strategy identified and rep to be invited to sit on programme board. Marion Bain will represent PHR on their governance group.

Risk ID: 2

Amber 75 (Likelihood 3, Impact 25)

Risk: There is a risk that timescales may slip due to a lack of resource capacity in lead organisations who will be delivering some of the projects for the PHR. If it occurs may result in some key milestones being delayed which would impact other future milestones for the programme.

Action plan: 1. PHR to be clear on the ask of lead organisations 2. PHR to provide funding for additional support.

Update: 1. - 21/3 - at the time commissions are being issued lead organisations are being invited to meet and discuss initial support requirements. The commissions then ask the organisations what further resource requirements are necessary to deliver the remaining deliverables in the commission. 2 – 16/6 – Funding requests received and sent to SRO.

Risk ID: 3

Amber 75 (Likelihood 3, Impact 25)

Risk: There is a risk that the programme may be seen as not delivering major changes as the estimates benefits and outcomes are not detailed or measured strongly. May result in the Scottish Government being seen as not delivering value and beneficial outcomes.

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Action plan: 1. Programme Team to undertake a benefits workshop and detail expected benefits Specifically. 2. Expected benefits to be shared with key stakeholders. 3. Baseline measures to be captured and monitored regularly.

Update: 1. - 11/06 - Benefits workshop arranged for 31/7.

Risk ID: 6

Amber 75 (Likelihood 3, Impact 25)

Risk: There is a risk that the PHR programme may be impacted due to the outcome of Brexit. May have an impact on staff affected, and will impact more broadly in the progress of the programme. May have an impact on staff affected, and will impact more broadly in the progress of the programme.

Action plan: 1. Until the result of Brexit is known the programme will continue to deliver as planned. 2. Ask the Leadership for Public Health Research, Innovation and applied evidence to consider Brexit risks as part of their commission

Update: 1. – 17/6 - Ongoing

Risk ID: 7

Amber 75 (Likelihood 3, Impact 25)

Risk: There is a risk that the PHR programme may be delayed due to the uncertainty about the form and legal basis of the new body. May have an impact on staff affected, and will impact more broadly in the progress of the programme.

Action plan: 1. Work with SGLD to identify legislation options. 2. PHOB to provide advice and guidance on best option. 3. Programme Board to agree on option.

Update: 1. - 11/6 - July PHOB will review legislation options and provide recommendation to the PHR Programme Board to make decision.

Commission/ Project Risks

There are currently 3 risks on the PHR risk register that are to be escalated to the PHR Programme Board in accordance with the PHR Risk Management Strategy:

New Risks

Improving Health Commission

Risk ID: 1

Amber (Score unknown)

Risk: There may be capacity issues (in the project team and when we reach the engagement phase with wider stakeholders) which will impact on meaningful engagement on the work of the commission due to the summer holidays.

Proposed action plan: The IH project team are proposing that to ensure sufficient time for a meaningful engagement phase that the deadline for deliverable 3 is moved to the end of September 2018 (with the potential of it spilling into October 2018). This will not affect the delivery date of deliverable 4, it is proposed that the engagements and preparation of deliverable 4 documentation happen in parallel.

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PHR Programme team recommendation: Accept date change as it falls in line with other commission timelines for engagement.

Risk ID: 2

Amber (Score unknown)

Risk: Stakeholder engagement fatigue.

Proposed action plan: Seek guidance from the PHR team about plans for engagement to ensure a coordinated approach is taken to prevent further engagement fatigue amongst identified stakeholders

PHR Programme team recommendation: PHR programme team will outline a collaborative approach to customer engagement upon receipt of approaches from all commissions.

Risk ID: 3

Amber (Score unknown)

Risk: Persistent concerns over duplication of the work of the commissions.

Proposed action plan: Continue to raise concerns with the PHR team and request that outputs (planned and actual) are shared across the commissions so that duplication of effort can be avoided.

PHR Programme team recommendation: PHR programme team propose a section on a web based tool for the sharing of documentation from commissions be possible.